

Arroyo West Active Learning Academy

PTA General Association Meeting Minutes September 3, 2020

Call to order by Christy Halet at 6:02 PM. Quorum present.

Motion made to suspend rules to allow Arroyo West PTA Executive Board to meet via Zoom Virtual meeting. Motion seconded by Danielle Conahey. Voice vote taken. Aye carries. Motion Adopted.

Introduction of all Chair Positions to general association members.

Membership Report- Cristina Ercolani

We currently have 77 members. All but 1 teacher have joined. Working together with Amanda on communication. There is a flyer in work. We have already hit our goals with the district for the beginning of the year. The membership drive is going on now. Working on more PTA Communication- the website has the main highlights of the PTA purpose and benefits.

Discussion by Treasurer Tiffany Blades concerning donations through Totem and how it takes a percentage of donations. Discussion included possibility of directing those wanting to donate to do this a different way, but it was decided to leave it as is for fear of losing the donation if we make it too hard.

Dining Fundraisers- Danielle Conahey

Next dining out night is Tuesday, 9/22 at Chipotle. The flyer was already approved and will be in the next newsletter emailed to parents and will be on Facebook. Chipotle will give back 33% of all purchases made for AWALA.

Send Danielle an email if you have ideas for different places to use. She is planning to host 1/month throughout the year.

Currently talking to KONA ice for a possible fundraiser (orders placed ahead online and delivered to houses.) Possibly will use for a virtual celebration day.

Programs/Fundraisers- Jennifer Musitano

The plan is to keep things virtual/online for now. There are currently 5 proposed fundraisers.

Proposed Fundraisers for 20/21 School Year:

- Community Fundraisers (Box Tops, Amazon,...)
- Fun Run (Delayed until Spring)
- Penguin Patch Holiday Store?
- Student Fundraising
- Virtual Fundraising

Jennifer Musitano made a motion to approve the fundraisers as proposed. Motion seconded by Danielle Conahey. No discussion, Voice Vote Taken, Ayes have it. Motion adopted.

Proposed Programs for 20/21 School Year:

- Book Fair
- Comfort Kits
- Spirit Wear
- 4th/5th Social Studies Newsletter
- Bookfair
- Back to School Night
- Covid 19 Support (Will include support for teachers and students, supplies, virtual field trips/ experiences/enrichment)
- End of Year Celebration
- Grade Level Support- Resource Specialists
- Grade Level Support 1st
- Grade Level Support 2nd
- Grade Level Support 3rd
- Grade Level Support 4th
- Grade Level Support 5th
- Grade Level Support TK/K
- Homework Folders
- Membership
- PACK Week
- Red Ribbon Week
- Reflections
- Science Week
- Staff Appreciation
- State Testing Incentives Grades 3-5
- Student Enrichment
- T-shirts
- Yearbook

Expected expenses for a normal year also include field trips, assemblies, reading/writing workshops, PE/ Art teachers. These have all been streamlined for this year with nearly everything virtual right now.

Jennifer Musitano made a motion to adopt the programs as presented.

VP Ways and Means- Ashley Stevens

Planning all virtual fundraisers for now. Looking into a couple different ideas with one to start soon. If you have ideas, email AWALAFunRun@yahoo.com

Fun Run is still being planned, but has been postponed.

Spirit Wear/Communications- Amanda Namba

Spirit Wear- Drive Started today and runs through 9/25. Everything will be purchased online and shipped directly to your home. All the information is on the PTA website. Items will not ship until the end of drive.

Communications- Encourage everyone you know to check the website. Trying to make the site a hub for everything going on and links to all ordering, etc.

Reflections- Melinda Mark

Theme for this year is "I Matter Because..."

Everything will be virtual this year. More information will be coming from the district level on 9/18.

Yearbook- Danielle Middleton

Trying to collect parent emails to contact everyone about yearbook updates so as not to disturb the school office too much.

Yearbook Cover Contest was just sent out.

Currently waiting to hear what will happen with school portraits. If there are no school pictures, there may be no yearbook.

We have until 2/1 to make call on whether Yearbook will happen. We will accept no payment until after that date.

Getting a lot of participation so far from parents sending pictures from home.

Discussion about trying to pull email lists from membership data. etc. Will be looking into this further.

Treasurer's Report- Tiffany Blades

Balance on Hand 08/01/2020 \$13,401.99

Deposits \$249.58

Disbursements \$ 272.00

Balance on Hand 08/31/2020 \$13,379.57

Savings Balance on 08/01/2020 \$3,000.53

Deposits \$0

Disbursements \$0

Ending Balance on 06/30/01 \$3,000.53

Proposed Budget for 20/21 School Year

All items for proposed budget to be approved were already covered and approved during Jennifer Musitano's Programs report. A new line item for Covid-19 Support was created this year. The budget was purposely kept broad so it can be adjusted as the situation may change. We have included student fundraisers and virtual fundraisers as the way fundraisers can be held will be different this year. The budget is posted on the website.

Proposed Total Income \$45,753
Proposed Total Expense \$45,576

Motion made by Meghann Roberts to adopt the budget for the 20/21 school year as presented by Tiffany Blades. Seconded by Jen Hubbard. Voice Vote taken. Ayes carry. Budget is adopted as proposed.

Auditor's Report- Meghann Roberts

Records examined from 1/1/2020-6/30/2020.

Checking:

Beginning Balance 1/1/2020 \$30,876.33

Receipts \$3,304.65

Disbursements \$20,776.09

Balance as of 6/30/2020 \$13,404.89*

*\$1,438.81 in outstanding checks.

Savings:

Beginning Balance 1/1 \$3000.53

No change through 6/30/2020

Meghann Roberts reports that all records are complete and no changes are needed. All records correct as filed.

Motion made by Jennifer Musitano to adopt the audit as presented. Seconded by Amanda Namba. Audit will be filed as reported.

New Business

No new business.

Next meeting to be held November 5th at 6 PM

Meeting adjourned 6:49 PM

Minutes taken and transcribed by: Kelly Marian, Arroyo West Elementary PTA Secretary